

CARW RENEWAL FORM

Name (as to appear on certificate) Last _____ First _____

Company / Organization _____

Address _____ URL _____

City _____ State/Province _____ Country _____ Zip _____

Phone _____ Fax _____ Email _____

Proof of the following is required and may be submitted in the form of program flyer, thank you letter for participation, CEU certificate, course receipt, copy of article(s) written, copy of page from book, URL where item can be found, etc. These should be submitted with this form by mail or fax.

Contact us if you are not sure if something applies or are seeking possible approval of a substitution.

Requirement: 30 CEUs in the past two years

Amount	Item	CEUs	Total CEUs
	Attended/Completed: Seminars, Conference Sessions and/or Workshops related to resume writing	1 hr = 1 CEU	
	Teaching / Speaking on resume writing	1 hr = 1 CEU	
	Writing Reviews on resume books or CDI teleclasses (500 word min)	1 = 2 CEUs	
	Articles on resume writing (500 word minimum)	1 = 2 CEUs	
	Volunteering (CDI or other organization) as directly related to resume writing or other similar career topic	1 hr = 1 CEU	
	Publishing Resumes in resume books / related books	1 = 1 CEU	
	TORI Award Win	1 = 10 CEU	
	TORI Award Nomination	1 = 5 CEU	
	Writing an ebook/book on resume writing or creating resume training materials (Each 15 pages equals 1 CEU)	15 pgs = 1 CEU	
	Providing resume mentoring through CDI	1 hr = 1 CEU	
	Earn additional resume credential such as CRS+X	1 = 5 CEU	
	Other		
Total CEUs			

**Total renewal fee is \$50.00 US.
Remit form with payment or pay online.**

Payment: ___ Check ___ Visa ___ MasterCard ___ AMEX ___ Discover

Credit Card Number _____ Expiration _____

Total amount to be billed to credit card \$ _____

Signature _____